

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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25 May 2012

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **CASTLE HOUSE, CASTLE GARDENS, DUNOON** on **WEDNESDAY, 6 JUNE 2012** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Minutes of Meeting of 3rd April 2012 (Pages 1 - 6)
 - (b) Minute of Meeting of 26th April 2012 (Pages 7 - 8)
- 4. DEVELOPMENT & INFRASTRUCTURE SERVICES**
 - (a) Verbal update on Milton Burn Flood Prevention Scheme
- 5. COMMUNITY SERVICES**
 - (a) Grants to Third Sector 2012/13 (Pages 9 - 10)
- 6. CHIEF EXECUTIVE'S**
 - (a) Area Plan Scorecards (Pages 11 - 14)

7. CUSTOMER SERVICES

- (a) Community Safety Forum & Linkages to other Groups (Pages 15 - 16)
- (b) Appointment to Outside Organisations within the Bute & Cowal Area (Pages 17 - 18)
- (c) Administration Of Common Good Funds (Pages 19 - 22)

8. PUBLIC & COUNCILLOR QUESTION TIME

9. EXEMPT ITEMS

The Committee will be asked to pass a resolution in terms of Section 50(a)94) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 - Paragraph 6 Information relating to the financial or business affairs of any particular person (other than the authority)

E2 - Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

E1 (a) Lease of Site at Dunoon Stadium (Pages 23 - 26)

E2 (b) Ground, Ashton View, Edward Street, Dunoon (Pages 27 - 32)

BUTE & COWAL AREA COMMITTEE

Councillor Gordon Blair (Deputy Area Leader)
Councillor Robert Macintyre (Area Leader)
Councillor Alex McNaughton
Councillor Len Scoullar
Councillor Dick Walsh

Councillor Michael Breslin
Councillor Bruce Marshall
Councillor James McQueen
Councillor Isobel Strong

Contact: Eilidh FitzPatrick, Area Governance Assistant 01369 707135

MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the EAGLESHAM HOUSE, MOUNTPLEASANT ROAD, ROTHESAY on TUESDAY, 3 APRIL 2012

Present: Councillor B Marshall (Chair)

Councillor R Macintyre
Councillor A McNaughton
Councillor L Scoullar

Councillor I Strong
Councillor J R Walsh

Attending: Shirley MacLeod, Area Governance Manager
Sandy Mactaggart, Executive Director of Development & Infrastructure Services
Arthur McCulloch, Principal Engineer
Liz Marion, Community Development Officer
Donald Kelly, Legal Services Manager
Graham Whitefield, Geographic Information Systems Manager
Inspector Anderson, Strathclyde Police

The Chair opened the meeting and then adjourned until 10.20 to allow for Councillor Walsh to arrive and attend the meeting.

The Chair referred to the sad passing of Councillor Alister MacAlister who died after a long illness. Members observed a minute's silence in tribute to his life and work as a Councillor.

1. APOLOGIES

Apologies for absence were intimated on behalf of the following:-

Councillor J McQueen
Councillor R Simon
Chief Inspector A Mosley

2. DECLARATIONS OF INTEREST

Councillor Marshall declared a non financial interest in items 5 (b) and 6 (a) by reason of being a member of the groups committees and took no part in the discussion of these items.

Councillor McNaughton declared a non financial interest in items 5 (b) and 6 (a) by reason of being a member of the groups committees and took no part in the discussion of these items.

3. MINUTES

(a) MINUTES OF MEETING OF 7TH FEBRUARY 2012

The Minutes of the Meeting of 7th February 2012 were approved as a correct record.

4. DEVELOPMENT & INFRASTRUCTURE SERVICES

(a) VERBAL UPDATE ON THE MILTON BURN FLOOD PREVENTION SCHEME

Members heard a verbal update from the Principal Engineer on the Milton Burn Flood Prevention Scheme.

Decision

The Committee noted the detail provided.

(b) STREET NAMING & NUMBERING - SHORE ROAD, INNELLAN

Members heard from the Geographic Information Systems Manager on the Street Naming and Numbering, Shore Road, Innellan.

Decision

The Committee:-

- i. Agreed the addresses listed at Appendix 2 are adopted as the official addresses for properties on Shore Road and the adjacent lanes.
- ii. Thanked the Geographic Information Systems Manager for all his work.

(Reference: Report by the Geographic Information Systems Manager dated 9th March 2012 – submitted)

(c) PROPOSED LOCAL NATURE RESERVE AT BROXWOOD HIDE, SANDBANK

Members heard from the Area Governance Manager on the proposed Local Nature Reserve at Broxwood Hide, Sandbank by Dunoon.

Decision

The Committee agreed:-

- i. To amend the report to say Bute & Cowal on the second line of the summary.
- ii. To support the declaration process in principle with a view to considering the details when they become available.
- iii. To consult with Scottish Water regarding their land at the location and bring a report back to the Bute & Cowal Business Day.

(Reference: Report by the Local Biodiversity Officer – submitted)

5. COMMUNITY SERVICES

(a) PRIMARY SCHOOL REPORTS

Members heard from the Area Governance Manager on the proposal for Primary School Reporting and the achievement reports for St Andrew's Primary School and St Mun's Primary School.

Decision

The Committee agreed:-

- i. To approve the proposal for primary school reporting as being the appropriate mechanism for the reporting of the achievements of primary schools.
- ii. To note the excellent work being undertaken in local primary schools, and commended the pupils and staff for these outstanding achievements.

(Reference: Report by the Quality Standards Manager – submitted)

(b) GRANTS TO THIRD SECTOR 2012/13

Councillor B Marshall, having declared a non financial interest in the Dunoon Burgh Hall Project and Crossroads, left the meeting and took no part in the discussion of that item.

Councillor A McNaughton, having declared a non financial interest in the Colintrave Village Hall Management Committee, left the meeting and took no part in the discussion of that item.

The Community Development Officer spoke on the recommendations for the award of Third Sector Grants and the Committee considered and determined the Third Sector Grants as follows:-

	Third Sector Grants	Project Costs	Grant Awarded
2.1	Ardentinny Community Trust	£6,124	£1,440
2.2	Bute Advice Centre	£99,739	£2,000
2.3	Bute Community Media	£2,266	£570
Councillor Macintyre left the meeting after discussion of this item			
2.4	Bute Youth Project Agreed in principle to match last year's £3,600 award, subject to clarification on the role/involvement of local elected Members in the committee/governance structure of the Bute Youth Project and submission of details of what the grant money will be used for to the June Area Committee.	£40,300	£3,600
2.5	CLASP (Cowal Local Action for Special Projects) Continued to the June Area Committee for clarity on status of the application made to Children and Families Grant Funding Stream	£9,580	£0.00

	to ensure no duplication.		
2.6	Colintraive Village Hall Management Committee	£1,220	£305
2.7	Cowal Choral Club	£687.60	£170
2.8	Cowal Dog Training Club	£1133.28	£270
2.9	Cowal Fiddle Workshop	£7,618	£360
2.10	Cowal Marketing Group/Stronger Cowal	£1,500	£375
2.11	Cowal Walking Festival Association Continue to June Area Committee for clarity on status of application to the Big Lottery Fund	£10,550	£1,387
2.12	Crossroads (Cowal and Bute) Agreed in principle subject to completion of financial checks and clarification of the totality of funding for the project to satisfaction of Liz Marion/Shirley MacLeod.	£463.28	£231.64
2.13	Dunoon Community Development Group Recyclers Project	£1,000	£250
2.14	Dunoon and Cowal Elderly Forum	£1,167	£300
Councillor Macintyre returned to the meeting at this point			
2.15	Dunoon and Cowal Youth Project Agreed in principle to match last year's £6,750 award, subject to clarification on the role/involvement of local elected Members in their committee/governance structure of the Dunoon & Cowal Youth Project and submission of details of what the grant money will be used for to the June Area Committee.	£24,100	£6,750
2.16	Dunoon Burgh Hall Project Group	£11,810	£2,955
2.17	Fyne Fest Subject to satisfactory completion of financial checks and governance checks.	£48,094	£500
2.18	Home Start Majik Continued to the June Area Committee for clarity on status of application made to Children and Families Grant Funding Stream to ensure no duplication.	£22,000	£0.00
2.19	Isle of Bute Sailing Club	£3,000	£0.00
2.20	Kirn Gala Committee	£5,052	£500
2.21	Lochgoilhead Fiddle Club	£5,210	£504
2.22	Rothsay and District Pipe Band Finance checks to be completed.	£11,100	£2,000
2.23	Rustle Way Foundation Continued until the Group are able to demonstrate that they are able to provide 50% match funding for the project.	£28,000	£0,00
2.24	Sandbank Senior Citizens Club	£2,850	£220
2.25	Strachur and District Youth Club	£5,600	£1,400
2.26	Youth Stuff	£8,643	£500

(Reference: Report by the Community Development Manager – submitted)

6. CUSTOMER SERVICES

(a) WINDFARM TRUST REPORTS

Councillors B Marshall & A McNaughton, having declared a non financial interest in this item, took no part in the discussion of these reports.

Members heard from the Area Governance Manager on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

Decision

The Committee noted the details provided on this matter.

(Reference: Report by the Area Governance Manager dated 27th March 2012 – submitted)

(b) THE QUEEN'S DIAMOND JUBILEE, THE BIG LUNCH

Members heard from the Area Governance Manager on how the Area Committee can support the celebrations for The Big Lunch event for the Queen's Diamond Jubilee.

Decision

The Committee agreed:-

- i. The initiative is dealt with in the same manner as other events to celebrate the Queen's Diamond Jubilee by disseminating this information to promote within their local communities.
- ii. That paperwork is circulated to the relevant services to ensure that support for the event is provided where possible.

(Reference: Report by the Executive Director, Customer Services dated 4th April 2012 – submitted)

7. PUBLIC & COUNCILLOR QUESTION TIME

Inspector Anderson advised as from 1st April 2013 there will be no Strathclyde Police but will be the National Police Force of Scotland.

Inspector Anderson further advised the Police are planning for the Bute Highland Games & Cowal Gathering. Easter is always a busy time and they have a road policing initiative running at the moment. Inspector Anderson also spoke on the Olympic Games saying the Police will be assisting at Glasgow events.

Councillor Strong asked about the Traffic Lights at the Pier and the Executive Director of Development & Infrastructure Services said he would investigate this.

8. EXEMPT ITEMS

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 9 & 12 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

(a) SALE OF LAND AT DUNCLUTHA

Members heard an update from the Legal Services Manager on the sale of land at Dunclutha, Dunoon.

Decision

The Committee noted the information provided.

(Reference: Report by the Legal Services Manager – submitted)

(b) ROTHESAY HARBOUR - MATTERS RELATING TO ARGYLL WORKBOATS VESSEL SEAHORSE II

Members heard from the Executive Director, Development & Infrastructure Services on the matters relating to Argyll Workboats vessel, Seahorse II.

Decision

The Committee:-

- i. Noted the information provided
- ii. Endorsed the Rothesay Harbour Authority's Notice for Mariners.

(Reference: Report by the Marine Manager – submitted)

9. VALEDICTORY ADDRESS

The Chair made mention of this being the last meeting of the Bute and Cowal Area Committee in the term of the current Council.

The Chair thanked the Officers and the other Members of the Bute and Cowal Area Committee for their support, hardwork, and co-operation over the last 5 years and wished members good luck in the forthcoming elections .

MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON on THURSDAY, 26 APRIL 2012

Present: Councillor B Marshall (Chair)

Councillor A McNaughton Councillor R Simon
Councillor J McQueen

Attending: Shirley MacLeod, Area Governance Manager
Liz Marion, Community Development Officer

1. APOLOGIES

Apologies for absence were intimated on behalf of the following:-

Councillor R Macintyre
Councillor L Scoullar
Councillor I Strong
Councillor J R Walsh

2. DECLARATIONS OF INTEREST

None

3. COMMUNITY SERVICES

(a) GRANTS TO THIRD SECTOR 2012/13

The Community Development Officer spoke on the recommendation for the award of Third Sector Grant to the Dunoon and Cowal Youth Project.

Decision

The Committee agreed to award £6,750 to the Dunoon and Cowal Youth Project.

(Reference: Report by the Community Development Manager – submitted)

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**ARGYLL AND BUTE COUNCIL
BUTE AND COWAL AREA COMMITTEE**

25 May 2012

GRANTS TO THIRD SECTOR 2012/13

1. SUMMARY

- 1.1 This report details recommendations for the award of Third Sector Grants. At its meeting on 3 April 2012 the Area Committee agreed that seven applications should be continued pending further information. This included an application for the Dunoon and Cowal Youth Project which was subsequently considered and approved by the local Area Committee on 16 April 2012.
- 1.2 It should be noted that the eligibility criteria states that organisations can submit only one application in each financial period. Also noted is the amendment to the assessment form to reflect justification for continued funding beyond 2 years, in order to avoid grant dependency.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Bute and Cowal for 2012/13 is £35,000. A total of £26,088 was awarded including the six applications below totalling £5,219. If after further consideration the following recommendations are approved the remaining Third Sector grant total is £8,912

2. RECOMMENDATION

- 2.1 The Committee is asked to approve the following recommendations based on the further information received.

Ref No	Name of Organisation	Grant Awarded 2010/11	Amount Requested 2012/13	Total Project Costs	Recommendation
2.1	Bute Youth Project	£12,500	£6,000	£40,300	£3,600
2.2	CLASP (Cowal Local Action for Special Projects)	£3,000	£5,000	£9,580	£0
2.3	Cowal Walking Festival	£1,000	£5,550	£10,550	1387
2.4	Crossroads (Cowal and Bute)	£0	£232	£464	£232
2.5	Fynefest	£0	£1,000	£48,000	£0
2.6	Homestart MAJIK	£0	£10,000	£22,000	£0
	Total Recommended				£5,219

3. DETAILS

Ref No	Name of Organisation	Details
3.1	Bute Youth Project	Clarification sought on role/involvement of local elected members in the governance/committee of Project. A local councillor will be invited to attend the next meeting scheduled for Wednesday 23 May, and future meetings, as ex-officio member, in accordance with the constitution. Meetings are scheduled at approximately 2 monthly intervals.
3.2	CLASP (Cowal Local Action for Special Projects)	Clarity of status of the application made to Children and Families Grant Funding Scheme. The organisation submitted an application to Children and Families Social Work Grant funding scheme and were awarded £10,000. The Commissioning Team has confirmed that organisations should not be funded from different departments of the Council for the same project.
3.3	Cowal Walking Festival	Clarity on application to Big Lottery. The organisation has confirmed that they were unsuccessful in their submission for Big Lottery funding.
3.4	Crossroads (Cowal and Bute)	Agreed in principle subject to completion of financial checks and clarification of the totality of funding for the project. Financial documents have been checked. Total costs of project £464 to be spent on leaflets, business cards and posters to promote the new outreach service.
3.5	Fynefest	Subject to satisfactory financial and governance checks. The organisation has failed to comply with the necessary procedures for the award of grant funding. Despite many requests no constitution, bank statement or letters of support have been received. The event is due to take place on the 2–5 June. The recommendation has been changed to Nil
3.6	Homestart MAJIK	Clarity of status of the application made to Children and Families Grant Funding Scheme. The organisation submitted an application to Children and Families Social Work Grant funding scheme and were awarded £21,000. The Commission Team has confirmed that organisations should not be funded from different departments of the Council for the same project.

4. IMPLICATIONS

Policy: None

Finance: The report sets out the expenditure from the Bute and Cowal budget for the allocation of Third Sector Grants.

Personnel: None

Legal: None

Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.

Margaret Fyfe
Community Development Manager

For further information please contact:

Liz Marion, Community Development Officer, Tel 01369 707166

ARGYLL AND BUTE COUNCIL

**BUTE AND COWAL
AREA COMMITTEE**

CHIEF EXECUTIVE'S UNIT

6th JUNE 2012

AREA SCORECARD

1 Background

- 1.1 Following workshops with the Area Committee during late 2011 and early 2012, the attached Area Scorecard was adopted by the Area Committee. The Scorecard reports the latest Area performance across the range of services selected.

2 Recommendations

- 2.1 It is recommended that the Area Committee
- a) reviews the performance reported on the Area Scorecard and
 - b) agrees to participate in further development of the Area Scorecard to better reflect current topics of interest.

Jane Fowler
Head of Improvement and HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Planning and Performance Management)
01465 604205

Corporate Objective 1 - Working together to improve the potential of our people R ↓

1.1	Argyll and Bute has more new businesses operating in the area, creating more jobs.	G →
1.2	Our children are protected and nurtured so that they can achieve their potential.	A ↓
1.3	Our older people are supported to live more active, healthier and independent lives.	R ↓
1.4	We work with our partners to tackle discrimination.	R →
1.5	Vulnerable adults, children and families are protected and are supported in sustainable ways...	A →

Corporate Objective 2 - Working together to improve the potential of our community A →

2.1	We have a skilled and competitive workforce capable of attracting employment to Argyll and Bute.	G →
2.2	Our young people have the skills, attitudes and achievements to succeed throughout their lives.	G ↑
2.3	Our partners and communities are able to be fully engaged in the way our services are delivered.	A →
2.4	The impact of alcohol and drugs on our communities...is reduced.	A →
2.5	Our Communities are safer	A →

Corporate Objective 3 - Working together to improve the potential of our area A →

3.1	We have contributed to an environment where existing and new businesses can succeed.	A →
3.2	The places where we live, work and visit...meet the needs of our communities.	A →
3.3	Our transport infrastructure...meets the economic and social needs of our communities.	A →
3.4	We have reduced the carbon footprint of Argyll and Bute Council.	A →
3.5	We have "reduced, reused and recycled" more.	A ↓
3.6	The full potential of our outstanding built and natural environment is realised...	A →

Corporate Objective 4 - Working together to improve the potential of our organisation A →

4.1	We engage with stakeholders to deliver best value services.	A ↓
4.2	Our employees have the skills and attitudes to deliver efficient and effective services.	A →
4.3	Our customers have accurate, accessible and up-to-date information...	A →
4.4	We listen to our customers and communities to continually improve our services.	A →

B&C Area Scorecard 2011-12 FQ4 11/12

LOCAL INDICATORS		AREA VALUES			COUNCIL VALUES			
Service Success Measures		Target	Actual	Status	Trend	Actual	Status	Trend
Business start ups supported B&C		26	28	G	↑	96	G	↑
B&C - No of People Awaiting FPC within their Homes		0	0	G	→	0	G	→
B&C - No of Self Placers within A&B Care Homes		0	0	G	→	0	G	→
B&C - % of Older People receiving Care in the Community - In Year		70.0 %	73.4 %	G	↓	74.8 %	G	↑
Bute - % of Older People receiving Care in the Community - In Year		70.0 %	74.1 %	G	↓			
Cowal - % of Older People receiving Care in the Community - In Year		70.0 %	73.2 %	G	↓			
B&C - % of Older People receiving Care in the Community		70 %	60 %	R	↓	67 %	R	↓
HMIE positive School Evaluations - B&C			100 %		↑	100 %	G	↑
% 5+ SCQF level 6	(Dunoon Grammar)		6.13 %		↑			
% 5+ SCQF level 6	(Rothesay Academy)		13.95 %		↑	13.00 %	G	↑
School % unauthorised absence	(Dunoon Grammar)		3.9 %		↑			
School % unauthorised absence	(Rothesay Academy)		1.0 %		↓	1.2 %		↓
% of Building Warrants Apps responded to within 20 days - B&C		80.0 %	90.2 %	G	↓	89.9 %	G	↑
% of ALL Planning Apps Processed within timescale in B&C		68.0 %	70.2 %	G	↓	70.1 %	G	↓
% of Major Planning Apps Processed in 4 months in B&C		55.0 %	100.0 %	G	→	100.0 %	G	→
B&C02.1 Milton Burn Flood Prevention Scheme			Green		→			
% road area resurfaced/reconstructed - B&C		2.00 %	4.20 %	G	↑	3.39 %	G	↑
Road area resurfaced/reconstructed - B&C		39,469 sq.m	82,911 sq.m	G	↑	334,619 sq.m	G	↑
Street lighting - YTD % variance of Capital spend - B&C								
Dark Lamps - % inspections completed ABC net - B&C		100 %	100 %	G	→			

LOCAL INDICATORS		AREA VALUES				COUNCIL VALUES			
<i>Service Success Measures</i>		Target	Actual	Status	Trend	Actual	Status	Trend	
Business start ups supported B&C		26	28			96			
B&C - No of People Awaiting FPC within their Homes		0	0			0			
B&C - No of Self Placers within A&B Care Homes		0	0			0			
B&C - % of Older People receiving Care in the Community - In Year		70.0 %	73.4 %			74.8 %			
Bute - % of Older People receiving Care in the Community - In Year		70.0 %	74.1 %						
Cowal - % of Older People receiving Care in the Community - In Year		70.0 %	73.2 %						
B&C - % of Older People receiving Care in the Community		70 %	60 %			67 %			
HMIE positive School Evaluations - B&C			100 %			100 %			
% 5+ SCQF level 6	(Dunoon Grammar)		6.13 %						
% 5+ SCQF level 6	(Rothesay Academy)		13.95 %			13.00 %			
School % unauthorised absence	(Dunoon Grammar)		3.9 %						
School % unauthorised absence	(Rothesay Academy)		1.0 %			1.2 %			
% of Building Warrants Apps responded to within 20 days - B&C		80.0 %	90.2 %			89.9 %			
% of ALL Planning Apps Processed within timescale in B&C		68.0 %	70.2 %			70.1 %			
% of Major Planning Apps Processed in 4 months in B&C		55.0 %	100.0 %			100.0 %			
B&C02.1 Milton Burn Flood Prevention Scheme			Green						
% road area resurfaced/reconstructed - B&C		2.00 %	4.20 %			3.39 %			
Road area resurfaced/reconstructed - B&C		39,469 sq.m	82,911 sq.m			334,619 sq.m			
Street lighting - YTD % variance of Capital spend - B&C									
Dark Lamps - % inspections completed ABC net - B&C		100 %	100 %						

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ARGYLL & BUTE COUNCIL**BUTE & COWAL AREA COMMITTEE****CUSTOMER SERVICES****6 JUNE 2012**

Community Safety Forum & Linkages to other Groups

1. SUMMARY

- 1.1 The purpose of this Paper is to update and inform Members as to the status and membership of Local Community Safety Forums, and to outline where these lie in relation to other groups such as LACPG and the Argyll and Bute Community Safety Partnership.

2. RECOMMENDATIONS

That Members:

- 2.1 Note the current status of the CSFs in their Area.
- 2.2 Agree to appoint Members to the Forums as outlined below.
- 2.3 Note the intention to schedule Meetings to facilitate improved communications with Local Area Community Planning Groups.

3. DETAIL**3.1 The Partnership bodies in each area**

Each of the four administrative areas of the Council has at least one Community Safety Forum (Bute and Cowal have one each).

The Nature of the work of the various Community Safety forums is outlined in the Argyll and Bute Community Safety Strategy, which is currently undergoing a minor update to in order to maintain its close links to the objectives of the current Single Outcome Agreement and the Community Plan. Each local CSF meets quarterly – and more often if there is a specific need. It has been suggested that Forum Meetings could be timed to allow more timeous feedback to LACPGs, opportunities for this will be investigated and where possible meetings will be arranged to facilitate this.

3.2 Who Attends

The Community Safety Forums are attended by Elected Members and are open to all interested parties. They are well attended by partners whose function has a large community safety component e.g. Police, Strathclyde Fire and Rescue, Coastguard, Council Emergency Planning, Environmental health (regulatory services), Housing Associations etc. In most Areas 3rd Sector groups such as Rape Crisis are also attendees where there is anything on the agenda which is of interest to them.

3.3 Feedback & Performance

The Minutes of Community Safety Forums are published on Modern.Gov. Performance statistics from partners are considered at all meetings of the forums, partners regularly report their progress against their own performance targets both national and where possible local, and consider many initiatives which are being undertaken locally, e.g. targeting rogue traders.

Currently the Area Community Safety partnerships feed back into the Argyll and Bute Community Safety Partnership which meets six monthly, however, it is proposed that a report also be provided to the LACPG on a regular basis so that issues of particular interest can be aired at the larger area community forum.

3.4 Appointment

The Area Committee is invited to appoint up to two Members to the Area Community Safety Forums.

4. IMPLICATIONS

5.1	Policy	Making the appointments will facilitate the Councils Community Safety Strategy
5.2	Financial	None,
5.3	Personnel	A time commitment will be required from those appointed to the CSFs
5.4	Equalities Impact Assessment	None.
5.5	Legal	None

For further information, please contact Shirley MacLeod, Area Governance Manager tel 01369 707134

**ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES**
**BUTE & COWAL
AREA COMMITTEE
6th June 2012**

**APPOINTMENT TO OUTSIDE ORGANISATIONS WITHIN THE BUTE & COWAL
AREA**

1. SUMMARY

The purpose of this report is to consider appointments to local bodies/organisations within the Bute & Cowal area.

2. RECOMMENDATIONS

2.1 Members are asked Consider whether or not to appoint an Elected Member(s) to outside bodies/organisations detailed in 3.2.

3. DETAIL

3.1 The Council on the 22nd May 2012 made a number of appointments to outside bodies/organisations within Argyll and Bute and instructed the Area Governance Manager to submit a report to the first meeting of the Bute & Cowal Area Committee with details of area based outside organisations which the Committee may wish to make appointments to.

3.2 Outside Organisations requiring appointed representatives within Bute & Cowal are :

Outside body/ Organisation	Number of appointments previously made	Length/Term of Appointment	Value of Membership to the Council
Destination Dunoon & Cowal Steering Group	All Dunoon & Cowal Members	Until next Election	Essential
Cowal Games Partnership	All Dunoon & Cowal Members	Until next Election	Essential
Dunoon and Cowal Marketing Group Partnership	Two representatives	Until next Election	Desirable
Cowal Women's Aid	One representative	Until next Election	Desirable
Bute Drug & Alcohol Forum	One representative	Until next Election	Desirable
Cowal Drugs and Alcohol Misuse Group	Two representatives	Until next Election	Desirable
Bute Youth Project	One representative	Until next Election	Desirable
Moat Centre Council	One representative	Until next Election	Desirable
Dunoon Mod/Council Partnership	Three representatives	Until next Election	Essential
Forward Dunoon & Cowal	All Dunoon & Cowal Members	Until next Election	Essential

Cowal Transport Forum	One representative	Until next Election	Essential
Bute Area Development Group	All Bute Members on a rota basis	Until next Election	Essential
Dunoon Community Development Group	All Dunoon & Cowal Members on a rota basis	Until next Election	Essential
Cruach Mhor Wind Farm Trust	One representative	Until next Election	Essential
Clachan Flats Wind Farm Trust	One representative	Until next Election	Essential
Argyll Community Housing Association Area Committee	One representative	Until next Election	Essential
Glasgow Airport Consultative Committee	One substitute member (Helensburgh and Lomond to appoint substantive Member)	Until next Election	Essential
Lower Clyde Greenspace (formerly Lower Clyde River Valley Project)	One representative	Until next Election	Essential

4. IMPLICATIONS

Policy:	This is in keeping with the Council's commitment to work in partnership with other agencies and organisations within the Bute & Cowal area.
Financial	The Council will incur costs for Members participating in the these meetings
Personnel:	None
Equal Opportunities:	None

For further information contact: Shirley MacLeod, Area Governance Manager

Telephone: 01369 707134

26th April 2012

ADMINISTRATION OF COMMON GOOD FUNDS

1. SUMMARY

This report sets out information in regard to the administration of Common Good Funds and decisions made by the Council on 22nd May 2012.

2. RECOMMENDATIONS

2.1 The Area Committee is asked to appoint Members to the Rothesay Common Good Fund and the Dunoon Common Good Fund in accordance with the details in the report submitted to the Council meeting of 22nd May 2012.

3. DETAIL

3.1 At it's meeting on 22nd May 2012 the Council considered a report submitted by the Executive Director of Customer Services in relation to the Administration of Common Good Funds (attached herewith).

3.2 After consideration of the submitted report on 22nd May the Council agreed :

1. That the Council appoint panels of 3 Councillors in the case of the Campbeltown, Rothesay, Lochgilphead and Dunoon Common Good Funds, and 4 Councillors in the case of the Oban Common Good Fund, to be the common good fund trustees and the determination of applications for financial assistance to note that all decisions in regard to financial matters relating to the common good funds including advice and investments should in accordance with the Councils Fund reporting be made by the Head of Strategic Finance who will report regularly to the trustees on the Fund management.
2. Agreed to delegate to the relevant Area Committees, to determine the Membership of the relevant Fund.

- 3.3** The Area Committee is therefore asked to consider the detail of the attached report and to make appointments to the Rothesay and Dunoon Common Good Funds in light of the detail and recommendation contained therein.

5. IMPLICATIONS

- 5.1 Legal - None
- 5.2 Financial - None
- 5.3 Personnel - None
- 5.4 Equal Opportunities - None
- 5.5 Policy – The delegation to a group of local members is in keeping with the council’s policy of bringing decision making to the lowest possible level.

Douglas Hendry
Executive Director – Customer Services
May 2012

ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES

COUNCIL
22 MAY 2012

ADMINISTRATION OF COMMON GOOD FUNDS

1. SUMMARY

This report sets out the administration of common good funds for the new council.

2. RECOMMENDATIONS

2.1 The council agree to appoint a panel of members to be the common good fund trustees and to make all decisions in regard to financial matters relating to the common good funds including advice and investments from the Head of Strategic Finance and the determination of applications for financial assistance.

2.2 In respect of the Campbeltown, Rothesay and Lochgilphead common good funds the members for the South Kintyre, Mid Argyll and Bute wards be the panel and that in respect of the Oban common good fund that the Council appoint 2 members from those members elected within the Oban South and the Isles and 2 members Oban North and Lorn wards.

3. DETAIL

3.1 Members will be aware that there are common good funds in existence for Oban, Campbeltown, Rothesay and a very small one for Lochgilphead.

3.2 In the past these have been administered by the council on the basis of the local members appointed for the Burgh areas being the panel which makes decision on the recent request for final assistance in accordance with the rules which apply to common good funds.

- 3.3** Since the introduction of the multi member awards these have been administered as follows:-

In respect of Campbeltown, Rothesay and Lochgilphead, the multi member ward which covers the Burgh area comprises of 3 Councillors and these Councillors have been identified as the decision making body for common good applications in respect of each of those common good funds.

In respect of Oban where the 2 multi member awards Oban South and the Isles and Oban North and Lorn both have an interest in the Burgh of Oban the council, since January 2011 have appointed 2 members from Oban South and the Isles and 2 members from Oban, North and Lorn to serve as the decision making panel for Oban Common Good Fund applications.

- 3.4** The procedure for dealing with financial requests would be in accordance with existing practice.
- 3.5** The quorum for a meeting of the common good fund members would be a full representation of members and this will ensure that matters can be dealt with in an efficient manner.

5. IMPLICATIONS

- 5.1 Legal - None
- 5.2 Financial - None
- 5.3 Personnel - None
- 5.4 Equal Opportunities - None
- 5.5 Policy – The delegation to a group of local members is in keeping with the council's policy of bringing decision making to the lowest possible level.

Douglas Hendry
Executive Director – Customer Services

May 2012

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